



## **2012 Construction Management Project Achievement Awards**

The Construction Management Association of America, Northern California Chapter is pleased to announce our 2012 Project Achievement Awards program. This program was created in accordance with our Chapter Bylaws and our mission to promote excellence and professionalism in construction management. We hope to have another year of outstanding applicants and give recognition to those projects that demonstrate exceptional achievement in the practice of construction management.

### **PURPOSE**

The program is designed to recognize and promote professionalism and excellence in the management of the construction process. Awards will be given to the projects that best reflect this mission.

### **CRITERIA**

- The competition is open to all CMAA Northern California Chapter members
- Nominated projects must have been substantially completed between **January 1, 2011** and **December 31, 2011**
- Projects must be within the Northern California regional area.
- Submissions must be made by or for a CMAA member.
- Multiple Submissions are welcome.

The Northern California Chapter will recognize Public or Private projects completed in the Northern California Chapter regional area in the following major categories:

1. Less than \$10 million
2. \$10 million up to \$50 million
3. \$50 million up to \$100 million
4. \$100 million or greater

Awards may be bestowed with further category breakdowns including but not limited to:

- Transportation /Transit
- Water / Wastewater
- Building
- Renovation / Modernization / Retrofit
- Sustainable
- Program Management

### **EVALUATION**

The criteria for evaluating nominations focuses on outcomes, overall management, safety performance, quality management, cost management, schedule management, complexity, innovation and creativity, and client service/satisfaction. Scoring weights are identified on the Project Nomination Form.

This is a competitive process. Only the best project in each category will be selected. Honorable Mention awards may be presented.

Only nominations that follow the format defined in the Project Nomination Form will be evaluated.

### **PRESENTATION**

The awardees will be contacted directly after the review committee has made their final decision, so that they can make arrangements for the appropriate project participants to be present at the awards ceremony.



As with last year's program, the awards will be presented in conjunction with our annual Scholarship Dinner. This annual event presents scholarships to local students who have met the chapter standards for excellence in their fields of endeavor, and who have qualified to receive both recognition and a stipend for their continued education.

The Project Achievement Awards & Scholarship Gala is scheduled for **April 19, 2012 at a location in San Francisco**. We look forward to seeing you all at this rewarding function to celebrate both our peers' success and the success of those individuals who will someday soon be working with us.

### **SUBMISSION INSTRUCTIONS**

- Submission Deadline is **February 24, 2011 at 4:00pm**.
- Please enclose your entry fee of **\$150** per project submitted. Make check payable to CMAA Northern California Chapter.
- Read the Project Nomination Form carefully.
- For all responses, please be as brief and concise as possible. Any additional items not specifically requested in the award application will not be considered in the evaluation.
- Please include four (4) bound hard copies and 1 electronic CD in original file format copy of your completed application.
- Nominations must not exceed 17 one-sided single spaced typed pages in total (excluding pages specifically identified as non-counted pages in Project Nomination Form), nor exceed the maximum number of pages allotted for each tabbed section using a minimum 10 point font size.
- Do not fax or e-mail the Nomination.
- Ship nominations to:

CMAA Northern California Chapter  
Tyler Sheldon, Awards Chairman  
c/o Jacobs  
300 Frank H. Ogawa Plaza, Suite 410  
Oakland, CA 94612

If you have any questions, please feel free to contact Tyler at (510) 446-8027 or [tyler.sheldon@jacobs.com](mailto:tyler.sheldon@jacobs.com).

## 2011 Construction Management Project Achievement Awards Project Nomination Form

### Tab 1: Team Information (2 pages maximum)

- ◆ **Project Information**
  - Name of project
  - Location
  - Date Started
  - Date Completed (*Project must be completed by January 1, 2011*)
  
- ◆ **Project Team:** (*Name, Address, Phone and e-mail for each individual*)
  - Owner / Client
  - Construction Management Firm (s), Partners, Joint Venture
  - Architect / Engineer
  - Builder / Contractor
  - Design Builder
  - Other Key Stakeholders
  - Award Recipient Name (*include position, title*)

### Tab 2: Project Description (3 pages maximum, 10% scoring weight)

- ◆ **Delivery Method** (*Design – Bid – Build, Design-Build, CM Multiple Prime, CM @ Risk, other*)
- ◆ **Project Type** (*New construction, retrofit, modernization, sustainable, other*)
- ◆ **Market Sector** (*Building, Transportation / Transit, Water / Wastewater*)
- ◆ **Final Construction Cost** (*Was project/program completed within budget? If not, please explain*)
- ◆ **Schedule** (*Was project/program completed within schedule? If not, please explain*)
- ◆ **General Project Description:** (*Provide a brief narrative of project scope, types of construction, materials, building systems, means and methods.*)

### Tab 3: Overall Project Management (7 pages maximum, 60% scoring weight)

- ◆ **Overall Project Management Efforts:** Describe team roles and responsibilities (including CM); lines of communication; approach to conflict resolution; partnering; breakdown of CM staff, etc., during all phases of services contracted for i.e. pre-design, design, construction, etc.
  
- ◆ **Safety Performance:** Describe the project's approach to safety (contractor, owner, and CM). Provide the following metrics:
  - Total hours worked – Contractor (include subs) + CM + Owner
  - # of Recordables
  - TRIR - Total Recordable Incident Rate (*(# of Recordables x Work hours) / 200,000*)
  - DART – Days Away from Work, Day of Restricted Work Activity, or Job Transfer
  
- ◆ **Quality Management:** Describe approach to quality control/quality assurance during all phases of services contracted for i.e. pre-design, design, construction, etc.

- ◆ **Cost Management:** Describe approach to cost controls during all phases of services contracted for i.e. pre-design, design, construction, etc.
- ◆ **Schedule Management:** Describe approach to schedule control during all phases of services contracted for i.e. pre-design, design, construction, etc.
- ◆ **Project Complexity:** Describe unique characteristics of the project, i.e. challenges, restraints, and solutions to problems and achievements.
- ◆ **Innovation & Creativity:** Describe innovation and creativity employed by the CM in this project, i.e. use of new technology, unique means and methods, unique way of resolving problems or project conflicts, electronic/Web based project management systems, etc.
- ◆ **Customer Service and Satisfaction:** Identify any special or unique client needs addressed by the CM firm for this project. Briefly summarize in what specific ways the nominated project is an example of the successful application of CM services, principles, and standards of practice in meeting the needs of the owner/client. Provide any letters received by the client, A/E, users, and other key stakeholders (not included in page count).
- ◆ **Awards** List and describe any awards project has received from other industry or professional organizations (not included in page count).

**Tab 4: Outcomes (4 pages maximum, 30% scoring weight)**

- ◆ **Schedule** (include the following)
  - Design Start Date
  - Design Completion Date
  - Actual Design Project Duration (calendar days)
  - Original Construction Duration (calendar days)
  - Construction Start Date
  - Construction Completion (planned date, actual date, +/- calendar days)
  - Discussion of schedule success, including changes in the original schedule (reasons for delay or acceleration).
- ◆ **Cost** (include the following)
  - Engineer's Estimate
  - Contract Bid Amount (initial contract amount)
  - Final Construction Cost
  - Initial construction contract amount variance from original budget (+/- %)
  - Value of Change orders (\$ and % of Original Contract Bid)
  - Was this project completed within budget? If not, please explain.
  - Describe change order growth, addressing % owner changes, % differing site conditions, and % errors and omissions.
  - Original CM contract amount
  - Final CM contract amount
  - Describe any variance in CM cost and reasons why
- ◆ **Claims**
  - Identify claims, if any, and mitigation efforts and results.

◆ **Sustainability (Optional)**

- If you are seeking recognition for sustainable or “green” construction, please provide a supporting statement of 200 words or less.

**Tab 5: Affirmation** (1 page maximum)

- ◆ **Nominator’s Name, Title, Phone, Email, CMAA Membership Number**
  - ◆ **Name of Submitting Firm/Partners/Joint Venture**
  - ◆ **Mailing Address**
  - ◆ **Correspondence Contact Phone and Email** *(if different from nominator)*
  - ◆ **Affirmation:** (Please include following affirmation at the end of your submission and have signed by nominator) *In submitting this nomination, I affirm that to the best of my knowledge, the information provided in this nomination is accurate and correct.*
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