2014 Construction Management Project Achievement Awards

The Construction Management Association of America Northern California Chapter is pleased to announce its 2014 Project Achievement Awards Program to recognize outstanding achievement in the practice of construction management. This program was created in accordance with our Chapter By-laws and our mission to promote excellence and professionalism in construction management. We hope to have another group of outstanding applications and give recognition to those projects that demonstrate exceptional achievement in the practice of construction management.

PURPOSE

The program is designed to recognize and promote professionalism and excellence in the management of the construction process. Awards will be given to the projects that best reflect this mission.

CRITERIA

- The competition is open to all CMAA Northern California Chapter members.
- Submission must be made by or for a current CMAA Northern California Chapter member. The award recipient may be a non-member.
- Nominated projects must have been substantially completed between January 1, 2013 and December 31, 2013.
- Projects must be within the Northern California regional area.
- Multiple submissions are welcome.

AWARD CATEGORIES AND SIZES

The CMAA Northern California Chapter will recognize performance of outstanding Construction Management or Program Management services for public or private project completed in the Northern California Chapter regional area in the following Market Sector Categories with a Constructed Value range:

- TRANSPORTATION (includes highways, transit, ports, airports)
  - Constructed value less than $5 Million
  - Constructed value between $5 Million and $15 Million
  - Constructed value more than $15 Million

- PUBLIC WORKS (includes water, wastewater, flood control, parks, utilities)
  - Constructed value less than $5 Million
  - Constructed value between $5 Million and $15 Million
  - Constructed value more than $15 Million

- BUILDINGS (includes education, healthcare, research, offices, commercial, residential, hospitality, and facilities for federal, state, county, and city)
  - New Construction
    - Constructed value less than $25 Million
    - Constructed value more than $25 Million
  - Renovation / Modernization / Retrofit
    - Constructed value less than $10 Million
    - Constructed value more than $10 Million
• PROGRAM MANAGEMENT (for delivery of multi-project CIP)
  o Infrastructure (highways, transit, airports, ports, public work, parks, utilities)
  o Buildings (education, healthcare, research, offices, commercial, residential, hospitality, and facilities for federal, state, county, and city)

EVALUATION

The criteria for evaluating nominations focuses on outcomes, overall management, safety performance, quality management, cost management, schedule management, complexity, innovation and creativity, and client service/satisfaction. Scoring weights are identified on the Project Nomination Form.

This is a competitive process. Only the best project in each category will be selected. Honorable Mention awards may be presented.

Only nominations that follow the format defined in the Project Nomination Form will be evaluated. Project Achievement Awards Committee shall be composed of members (owners and professional construction managers) of the CMAA Northern California Chapter.

SUBMISSION INSTRUCTIONS

Entry this year has changed to be an electronic format. Each entry nomination project package must follow these guidelines:

• Read the Project Nomination Form carefully. Any additional items not specifically requested in the award application will not be considered in the evaluation and scoring. Any missing information will have an adverse effect on your score. Indicate “N/A” if a question is not applicable.

• Write all narrative clearly and concisely. Provide information that best illustrates the merits of the entry with respect to the criteria.

• Page format shall be 8-1/2” by 11” portrait size, minimum 10 font, with 1” margins

• Insert Project Achievement Award Entry Form as page 1 of nomination package.

• Nominations must not exceed seventeen (17) one-sided single spaced typed pages in total (excluded pages specifically identified as non-counted pages in Project Nomination Form), nor exceed the maximum number of pages allotted for each tabbed section.

• Supporting materials are encouraged to supplement the entry, such as press reports, awards information and recognition, letters from clients, and newspaper clippings, should be scanned and incorporated into PDF format. Photos should be provided as separate JPG files (include full credit information.) Supplemental materials submitted in Appendix will not be evaluated in the scoring and are not included in the maximum page limits stipulated for tabbed section.

• Please submit three (3) copies of the CD / flash drive of nomination package in PDF (7.0 or later) file format of the complete application.

• Do not fax or e-mail the nomination package.

• Submission Deadline is February 28, 2014, Friday at 4:00pm.

• Please enclose your entry fee of $200 per project submitted. Make check payable to “CMAA Northern California Chapter.”
• All entries become the property of CMAA Northern California Chapter and will not be returned. The information and images submitted may be used for promotional purposes by CMAA.

• Ship nomination application to:

CMAA Northern California Chapter
Attn: Dennis Wong, CCM, Awards Committee Chair
c/o Swinerton Management & Consulting
260 Townsend Street
San Francisco, CA 94107-1790

If you have any questions, please feel free to contact Dennis at 415.617.1451 or dwong@swinerton.com.

PRESENTATION

The awardees will be contacted directly after the Awards Review Committee has made its final decision so that awardees can make arrangements for the project team participants to be present at the awards ceremony. Winners from the Northern California Chapter Project Achievement Awards competition are encouraged to submit to the CMAA National Project Achievement Awards Program.

As with last year’s program, the awards will be presented in conjunction with our Annual Gala. One award will be presented for each winning project. Additional awards will be available for purchase. This annual event presents scholarships to local students who have met the chapter standards for excellence in their fields of endeavor, and who have qualified to receive both recognition and a stipend for their continued professional education.

The 2014 Project Achievement Awards & Scholarship Gala is scheduled for May 22, 2014 at the Hyatt Hotel in Sacramento. We look forward to seeing you all at this rewarding function to celebrate both the achievements of our peers and the success of those individuals who will someday soon be working with us.
2014 Construction Management Project Achievement Awards
Project Nomination Form

Cover: Project Achievement Award Entry Form and Affirmation (1 page maximum)

Tab 1: Team Information (2 pages maximum)

♦ Project Information
  o Name of project
  o Location
  o Date Started
  o Date Completed (Project must be completed by December 31, 2013)

♦ Project Team: (Name, Address, Phone, and e-mail for each individual)
  o Owner / Client
  o Construction Management Firm(s), Partners, Joint Venture
  o Architect / Engineer
  o Builder / Contractor
  o Design Builder
  o Other Key Stakeholders
  o Award Recipient Name (include position, title)

Tab 2: Project Description (3 pages maximum, 10% scoring weight)

♦ Delivery Method (Design – Bid – Build, Design-Build, CM Multiple Prime, CM @ Risk, Staff Augmentation, other)
♦ Project Type (New construction, Retrofit, Modernization, other)
♦ Market Sector (Transportation, Public Works, Buildings, Program Management)
♦ Final Construction Cost (Was project/program completed within budget? If not, please explain)
♦ Schedule Performance (Was project/program completed within schedule? If not, please explain)
♦ General Project Description: (Provide a brief narrative of project scope, types of construction, materials, building systems, means and methods.)

Tab 3: Overall Project Management (7 pages maximum, 60% scoring weight)

♦ Overall Project Management Efforts: Describe team roles and responsibilities (including CM); lines of communication; approach to conflict resolution; partnering; breakdown of CM staff, etc., during all phases of services contracted for i.e. pre-design, design, construction, etc.

♦ Safety Performance: Describe the project’s approach to safety (contractor, owner, and CM). Provide the following metrics:
  o Total hours worked – Contractor (include subs) + CM + Owner
  o # of Recordables
  o TRIR - Total Recordable Incident Rate (# of Recordables x Work hours) / 200,000
  o DART – Days Away from Work, Day of Restricted Work Activity, or Job Transfer

♦ Quality Management: Describe approach to quality control / quality assurance during all phases of services contracted for i.e. pre-design, design, construction, etc.
Cost Management: Describe approach to cost controls during all phases of services contracted for i.e. pre-design, design, construction, etc.

Schedule Management: Describe approach to schedule control during all phases of services contracted for i.e. pre-design, design, construction, etc.

Project Complexity: Describe unique characteristics of the project, i.e. challenges, restraints, and solutions to problems and achievements.

Innovation & Creativity: Describe innovation and creativity employed by the CM in this project, i.e. use of new technology, unique means and methods, unique way of resolving problems or project conflicts, electronic / Web based project management systems, etc.

Customer Service and Satisfaction: Identify any special or unique client needs addressed by the CM firm for this project. Briefly summarize in what specific ways the nominated project is an example of the successful application of CM services, principles, and standards of practice in meeting the needs of the owner / client. Provide any letters received by the client, A/E, users, and other key stakeholders in Appendix (not included in page count).

Awards: List and describe any awards project has received from other industry or professional organizations (not included in page count).

Tab 4: Outcomes (4 pages maximum, 30% scoring weight)

Schedule (include the following)
- Design Start Date
- Design Completion Date
- Actual Design Project Duration (calendar days)
- Original Construction Duration (calendar days)
- Construction Start Date
- Construction Completion (planned date, actual date, +/- calendar days)
- Discussion of schedule success, including changes in the original schedule (reasons for delay or acceleration).

Cost (include the following)
- Engineer's Estimate
- Contract Bid Amount (initial contract amount)
- Final Construction Cost
- Initial construction contract amount variance from original budget (+/- %)
- Value of Change orders ($ and % of Original Contract Bid)
- Was this project completed within budget? If not, please explain.
- Describe change order growth, addressing % owner changes, % differing site conditions, and % errors and omissions.
- Original CM contract amount
- Final CM contract amount
- Describe any variance in CM cost and reasons why

Claims
- Identify claims, if any, and mitigation efforts and results.

Sustainability (Optional)
- If you are seeking recognition for sustainable or “green” construction, please provide a supporting statement of 200 words or less.

Tab 5: Appendix (Optional for supplemental information only; not included in scoring tabulation)
2014 Project Achievement Award Entry Form

Complete and submit this form as Page 1 of the entry nomination package. Deadline for receipt of entry nomination package: Friday, February 28, 2014, 4:00 p.m.

General Information on Entry
Mark the appropriate box for this entry: ☐ Transportation ☐ Public Works ☐ Buildings ☐ Program Management

Name of Project / Program ________________________________________________________________

Date Started ___________________________ Date of Substantial Completion ________________

City _________________________________ State _____________________________________________

CM Firm(s) / Partners / Joint Venture _____________________________________________________

Owner/Client _______________________________________________________________________

Award Categories & Sizes
Select one major category and a subcategory as appropriate. Mark the appropriate box for this entry based on constructed value.

☐ TRANSPORTATION (includes highways, transit, airports, ports)
  ☐ Less than $5 Million ☐ Between $5 and $15 Million ☐ Greater than $15 Million

☐ PUBLIC WORKS (includes water, wastewater, flood control, parks, utilities)
  ☐ Less than $5 Million ☐ Between $5 and $15 Million ☐ Greater than $15 Million

☐ BUILDINGS (includes education, healthcare, research, office commercial, government facilities)
  ☐ New Construction: ☐ Less than $25 Million ☐ Greater than $25 Million
  ☐ Renovation/Modernization/Retrofit: ☐ Less than $10 Million ☐ Greater than $10 Million

☐ PROGRAM MANAGEMENT (for multi-project CIP)
  ☐ Infrastructure (including transportation and public works as described above)
  ☐ Buildings

Payment Information
Fee per entry / nomination is $200.

☐ Check Enclosed (Payable to: “CMAA Northern California Chapter”)

Affirmation

Nominators Name, Title, and CMAA Member Number _________________________________

Name of Submitting Firm/Partners/Joint Venture and Mailing Address __________________________

Phone and Email Contact

In submitting this nomination, I affirm that to the best of my knowledge the information provided in this nomination is accurate and correct. I further agree that the information and images provided by my firm may be used by CMAA as it determines for promotional purposes.

Authorized Signature __________________________________________________________________

Date ____________________________

End of Project Nomination Form